



BSB40520 CERTIFICATE IV IN LEADERSHIP AND MANAGEMENT

If you are currently in, or seeking a role as, a team leader or frontline manager, the BSB40520 Certificate IV in Leadership and Management is designed to equip you with the practical skills and knowledge to effectively lead, support and manage a team in a variety of work environments.

All successful businesses have one key aspect in common. Strong, inspiring leadership is at the core of flourishing and stable businesses, and this leading presence can come in the form of a supervisor, manager, or team leader. There is a stable future growth with these leadership roles within the business and administrative sectors, demonstrating the demand for these types of positions.

The financial and insurance services area of the Australian business workforce is projected to grow by 3.2 per cent as of May 2023. These services include managers or agents that work across various areas of the business sector.

These positions allow for pre-existing employees to grow and develop their career into a more managerial role.

This qualification will enable you to work within the business and administrative sectors, which can be then expanded into other industries that require managerial and leadership support. Upon completion of this qualification, you will be well-equipped with the knowledge and skillset to lead various teams to aid in the running of a successful business.

Within this qualification you will learn how to lead, manage and facilitate a team, communicate effectively and organise, implement and monitor staff workloads and operational plans.

This nationally accredited qualification provides the foundations required to upskill and pursue further course studies or go on to university.

ENTRY REQUIREMENTS

There are no entry requirements for this qualification. However, students may be required to complete a Language, Literacy and Numeracy (LLN) Assessment to determine any learner support requirements. For all students undertaking nationally recognised training in Australia, it is mandatory to have a Unique Student Identifier (USI).

COURSE FEE

\$2,982 per person

LOCATION

This qualification is delivered online or onsite at Icon Training Academy Shop 5036, The Kitchens, 33 Robina Town Centre Drive, Robina.

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UNITS OF STUDY

This qualification contains 12 units. These units are made up of 5 core units plus 7 elective units.

CORE UNITS

BSBLDR413	Lead effective workplace relationships.
BSBOPS402	Coordinate business operational plans.
BSBXCM401	Apply communication strategies in the workplace.
BSBXTW401	Lead and facilitate a team.
BSBLDR411	Demonstrate leadership in the workplace.

ELECTIVE UNITS

Below lists the current electives available for selection, please contact us for more information.

BSBLDR412	Communicate effectively as a workplace leader.
BSBCMM411	Make presentations.
BSBCRT412	Articulate, present and debate ideas.
BSBSTR401	Promote innovation in team environments.
BSBWHS411	Implement and monitor WHS policies, procedures and programs.
BSBPEF402	Develop personal work priorities.
BSBHRM413	Support the learning and development of teams and individuals.

CAREER OPPORTUNITIES

Successful completion of this qualification may lead to employment as a:

TEAM LEADER

Lead, monitor and supervise a group of employees as they complete projects and achieve company goals.

PROJECT COORDINATOR

Assist with managing, coordinating and overseeing different activities within an organisation to ensure projects or programs are accomplished and run smoothly.

MANAGER OR SUPERVISOR

Supervise and manage staff, organise and oversee workflow and guide and train employees within an organisation to ensure company policies and job duties are met.

RECOGNITION OF PRIOR LEARNING

If students hold prior relevant work experience or formal qualifications issued by other Registered Training Organisations (RTOs), these may count as credit towards specific units. Please contact us for more information regarding eligibility or applications for Recognition of Prior Learning (RPL).

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GET IN TOUCH

For further details regarding course information or student fees please contact Errol Puller on:

P 07 3924 1282

E enrolments@icontraining.com.au

W www.icontraining.com.au

